

5 DAY COURSE

THE CIEH ENVIRONMENTAL MANAGEMENT CERTIFICATE

Environmental performance is
good for business,
saving money, increasing productivity
and improving public image

Organisations can benefit from aiming for environmental best practice, thereby avoiding the costs of poor performance, such as fines and bad publicity.

Course objectives

This five-day course is run by the British Safety Council, whose lecturers have been approved by the Chartered Institute of Environmental Health. It is designed to help delegates acquire the knowledge they need to identify and manage the effect organisations have on the environment.

After completing the course, delegates will have an understanding of environmental science, policies and management and how to develop a policy. They will know about environmental management techniques and how to contribute to an environmental management programme. They will have covered the procedures for conducting an audit and producing a report, as well as how to identify training needs. Delegates will also have learned about environmental management systems and relevant certification standards.

Course content

The course programme is detailed overleaf and includes:

- Environmental policy
- Environmental management
- Auditing
- Reporting
- Legislation
- Standards

Who should attend

The course is ideal for supervisors and managers (who have a basic awareness of environmental issues) from a range of fields, including:

- Health and safety management
- Quality management
- Facilities management
- Process and production management
- Business management
- Administration
- Training and development

Course Programme

The Environmental Context

Defining global warming, ozone depletion, acid rain, air, water and noise pollution and the greenhouse effect. The costs of environmental pollution to business and a country as a whole. The hydrological and carbon cycle, environmental impact and policy, sustainable development, resource consumption. Risk and waste management, recycling, re-use and clean technology. Explaining the business benefits of good environmental management.

The Management Context

How to review environmental policies and management procedures. Common management systems – such as ISO 9000, Investors in People and BS 8800 – and their relationship with environmental management systems. The commercial need for and benefit of environmental management – including the use of SWOT and stakeholder analysis – and the need to integrate it into existing management structures.

Environmental Aspects

Identifying how an organisation's activities affect the environment and evaluating environmental effects, in order to prioritise an organisation's environmental programme.

Environmental Policy

Understanding the purpose and stages of developing an environmental policy, writing and disseminating a policy.

Environmental Management Programme

The process of planning an environmental management programme. Ways of improving environmental performance, preparing plans to do so and monitoring and evaluating how effectively those plans are implemented. Covers the manager's role in setting, communicating and monitoring objectives and targets, as well as in investigating failure to meet the environmental policy. Explains the importance of monitoring procedures, management reviews and internal audits.

Environmental Management Techniques

Basic environmental management techniques, including practical techniques for waste, energy and transport management, prioritising actions to improve environmental performance and planning changes in work activities to do so.

Environmental Auditing

The process and purpose of internal and external audits. Specifications for auditing environmental performance. Carrying out an internal audit and making recommendations based on results. Negotiating and agreeing the specification for auditing environmental performance. Monitoring and supporting external auditing.

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